



Consent to Perform Background Check for a Minor Volunteer Applicant

Fairfax County has a proud history of providing area youth with meaningful work and volunteer experiences. We are pleased to extend your child a conditional offer of a volunteer role with Fairfax County Department of Neighborhood and Community Services. County management recognizes that for many young applicants, this is their first exposure to a structured work environment and we strive to ensure your child has a positive experience. We care about the well-being of our employees and those we serve – and that means ensuring employees and volunteers are well qualified, and their backgrounds are suitable for the role they have been offered.

Conducting criminal background screenings is part of our standard process for many paid positions and volunteer roles (regardless of age) in the County. While such practices were uncommon in past decades, today, most major employers complete some variation of this process. Additionally, it is important to note that a criminal conviction does not automatically exclude an individual from employment or volunteer work with Fairfax County Government. This process is managed by senior county staff, law enforcement personnel, and third party security vendors and results are strictly managed to ensure confidential handling of sensitive information.

Completing these background checks is required by Fairfax County Code and The Code of Virginia; your child will be eligible to start after completing this check. A legal guardian or parent must authorize this check for applicants under the age of 18 who are offered a sensitive volunteer role.

Please review the following and sign below to authorize this background check.

I authorize Fairfax County Government and its agents to investigate my child's criminal history record as a condition of employment or volunteerism. I authorize law enforcement entities or security vendors contracted by Fairfax County Government to obtain and release such information to Fairfax County Government. I release Fairfax County Government, and the law enforcement entities and vendors used to obtain this information from liability resulting from providing criminal background findings to Fairfax County Government.

Last Name of Minor Child (Print)

First Name of Minor Child (Print)

Name of Parent/Legal Guardian (Print)

Signature of Parent or
Legal Guardian

Date

Questions regarding this process should be directed to Vicki Greene, the Volunteer Coordinator at 703-324-5504, TTY 711